

## **ASHEVILLE TRANSIT COMMITTEE**

### **Meeting Agenda**

**3:30 pm to 5:00 pm**

**Tuesday, January 6, 2015**

**1st Floor Conference Room**

**City Hall**

## **RIDE.RELAX.CONNECT**

### **3:30 pm - Meeting Opening**

- Welcome announcement and explanation of public comment standards and opportunities
- Introductions
- January 6, 2015 Agenda - review and approval
- December 2, 2014 – review and approval

### **3:45 pm – Public Comment Part I**

### **3:50 pm – TC transit experiences in riding the bus**

### **3:55 pm – New Business**

- Wheelchair Safety issues – David Wilson
- Groceries on the bus – presentation by Just Economics and Youth Empowered Solutions
- Revision to Transit Committee Rules of Procedure – Julie (attached)

### **4:05 pm – Old Business**

- TC Goals Progress Report - group discussion
  1. Expanding Service – County, Super Service Pilot Project
  2. Increase Funding – business engagement, Friends of Transit, new funding options
  3. Marketing and Education – ads, Facebook, new outlets, funding for marketing staff

### **4:30 pm – Staff updates**

- Sunday Service Launch
- Priority setting for FY 2016 Budget
- List of Projects
- ART monthly Reports: Public Stuff, Accident Summary; Safety Report, Ridership, - attached Norman

### **4:45 pm - Public Comment Part II (5 minutes)**

### **4:50 pm - Discuss agenda items for next Transit Committee Meeting (5 minutes)**

### **5:00 pm - Meeting Summary**

- Announcements, events, transit commission members' involvement related to transit
- Solicitation for request from public to be incorporated into next month's meeting agenda
- Adjourn

*Additional material on above agenda items may be available at the Transit Committee meeting. Past meeting minutes and meeting documents can be found at: [www.ridetheart.com](http://www.ridetheart.com) and click on "Transit Committee"*

# **Asheville Transit Committee Meeting Minutes – Tuesday, 2 December 2014**

## **Attending:**

Committee Members: Julie Mayfield, Dave Erb, David Wilson, Charlton Owens, Tom Tomlin, Bruce Emory, Adam Charnack

City/ART Staff: Yuri Koslen, Norman Schenck, Gregg Godwin, Mariate Echeverry

Community Members: Darlene Hamlin, Roy Harris

## **3:32 pm - Opening of Meeting**

Julie opened the meeting and welcomed everyone. Julie requested addition of elections of officers to New Business; Mariate requested that ADA be moved to first in Old Business. Julie also announced that Gwynn Simpson is returning to Arizona and may need to be replaced. Julie will look back at the last round of voting to see if there was a strong third candidate.

Retreat Minutes - Steven O. requested (through Julie) that last due date in last table be corrected to 2/15.

7 October 2014 Minutes - Adam moved, David W. seconded, unanimously approved.

## **3:37 pm - Public Comment I**

none

## **3:39 pm - TC Experiences Riding the Bus**

Tom rode N and S1, both were fine. David W. rode E1 (very full due to shopping season); has been both riding and walking the routes, for self-education. Adam's experience (N, S1, S3) has been good. Julie has seen heavy loads, but all good. On behalf of Stephen O., Julie asked about the poor performance of the speaker on the platform. Norman responded that they will be replacing the system entirely within a few weeks. Dave E. had good experiences with N1 and N2, complimented today's N1 driver. Bruce had good experiences, though one bus was running hot. Charlton hasn't been riding this month. Yuri and Mariate announced that TC member annual passes will be mailed soon.

## **3:43 pm – New Business**

TC Retreat / Goals Update -

Service Expansion: Adam described "Super Service" pilot project and mentioned his desire to see TC endorse the concept as a priority for MMTC. Bruce raised the concern of potential funding conflict with TMP priorities; Adam shares his concern, but said that endorsing further exploration of the project now merely opens the door to discussion about how it gets funded (through the main transit budget or through grants or other sources). Adam moved, Dave seconded motion that TC endorse further exploration of the concept. Unanimous acceptance. Adam will give brief presentation to MMTC tomorrow (3 Dec 14).

Increased Funding: Steven O. will take over Gwynn's responsibilities for Friends of Transit formation.

Marketing and Education: Charlton's investigation of using TV and locating transit info at community outlets is ahead of schedule. Yuri and Norman have gotten info to libraries and airport. David W. has updated Wikipedia page and has created an Asheville Redefines Transit Facebook page. While he volunteered to do this at the retreat, Julie reminded him that, at the retreat, she showed him that there was an existing transit Facebook page started several years ago and had suggested that he coordinate with Paul van Heden, the manager of that page. Committee members expressed concern over the confusion that might be created by there being two transit-related Facebook pages. There is also a question about whether the new page can use the phrase "Asheville Redefines Transit" since that is the official name of the transit system. . The City Attorney and communications offices are looking into whether use of that phrase can be allowed, since it makes the site look like an official site run by the City.

David W. was profanely adamant that he would not take the page down, even temporarily, or work with Paul van Heden, in spite of the desire expressed by several committee members to take a few steps back in order to properly honor the City's concerns and the Committee's concern over the potential for public confusion. David told committee members that they could "kiss his ass" if they did not like what he had done, and he dismissed the City's concerns by making an obscene gesture. He also said that if Julie tried to stop him, it would be the end of her "political aspirations."

Julie asked the staff to report back at the next meeting regarding the City's concerns over use of "Asheville Redefines Transit."

Bruce reported that Mariate will be requesting a new planning position in her budget request; TC might advocate for support for that position, possibly to include some marketing responsibilities, as a menu item.

Officers -

Bruce conducted the election of TC officers for 2015. Tom nominated Julie for Chair, Charlton seconded. Six for, David opposed. Julie nominated Adam for Vice Chair, Charlton seconded. Unanimous approval. Dave E. nominated himself for Secretary, Julie seconded. Unanimous approval.

#### **4:16 pm – Old Business**

ADA (see attachment) -

Gregg Godwin pointed out that Mountain Mobility provides service to several high-volume destinations within the City that are more than 3/4 mile from a fixed route; the top two are Industries for the Blind (about 1/6 of total Mtn. Mob. trips) and the movie theaters at Biltmore Park. Mariate suggested the possibility (still being explored) of seeking grant funding to continue going above and beyond ADA requirements for these areas. More research is needed as to whether the City can serve only select locations or provide service only for certain trip purposes through "above and beyond" services.

Other potential savings include changes to Swannanoa / Black Mtn. service and holiday (plus Sunday, starting January 2015) service. Total potential is roughly \$24K. TC is okay with cutting Swannanoa / Black Mtn. subsidy, but felt that Sunday / holiday service changes should await resolution of 3/4 mile radius issue. Gregg pointed out that holiday service (and Sunday, if implemented) is significantly more expensive than weekday service.

MMTC Update (Bruce) - November and December MMTC meetings were consolidated to 3 December. October MMTC meeting included development of sidewalk prioritization process.

#### **4:51 pm – Staff Updates**

Bus stop improvements - Shiloh and Craven St. to get new shelters / furniture. Problems with NextBus LED readouts at UNC Asheville and Pisgah View have been fixed. Locations for six new shelters are being selected for potential ARRA funding.

Tabling for route changes (15, 17, 19 Dec at ART Station) - Yuri and Julie took volunteer information.

#### **5:11 pm – Public Comment Part II**

Roy Harris complimented ART staff for return of lost goods on E1.

#### **5:16 pm – Meeting Adjourned**

## **RULES OF PROCEDURE ASHEVILLE TRANSIT COMMITTEE**

### **ARTICLE I NAME AND CREATION**

The name of the entity shall be the Asheville Transit Committee. The Committee is a subcommittee of the City's Multimodal Transportation Commission (MMTC).

### **ARTICLE II PURPOSE**

The purpose of the Committee generally is to study public transportation in the City and serve as an advisory body to the City's Transportation Department. Specifically, the Committee may advise the Transportation Department on matters affecting the transit system and its operation including, but not limited to, the following:

1. The current and future direction of the transit system;
2. Transit system quality, effectiveness, problems, needs, and requirements;
3. Transit-related matters of public interest and concern;
4. Proposed budget and plan of operations;
5. Rate system and bus routing;
6. Grants and other sources of funding;
7. Rules, regulations, and procedures;
8. Coordination of transit matters with other agencies as may be necessary or desirable; and
9. Other transit matters as necessary for the effective operation of the transit system.

The Committee will engage in periodic planning sessions to define specific goals related to the above issues. Committee members will not play any role in personnel matters related to the City, the transit management company, or the drivers. Committee members should also strive to maintain a close working relationship and dialogue with the City Manager and appropriate City staff.

### **ARTICLE III MEMBERSHIP**

**Section 1.** The Committee shall consist of up to eleven members who are residents of the City and appointed by the MMTC. Membership can only be increased or decreased by action of the MMTC, but the Committee may make recommendations to the MMTC regarding the number of members and the appointment and dismissal of members. In its recommendations, the Committee will strive to ensure that Committee membership reflects the ridership of the transit system, as required by the City's Title VI program and Federal Transit Authority rules.

**Section 2.** Members shall serve at the pleasure of the MMTC with the term of office being three years or until the member's successor is duly appointed. Members are eligible for reappointment for one additional term.

**Section 3.** Faithful attendance at meetings of the committee, ~~and~~ conscientious performance of the duties required of members, and a willingness to work cooperatively with members and staff shall be a prerequisite of continuing membership on the Committee. Members are expected to observe the decorum of the meeting; be respectful of Committee members, staff, and the public; refrain from using foul language, profanity or obscene gestures; and refrain from personal attacks or threats. Failure to observe the conduct standards described in this paragraph could result in a recommendation to the MMTC that the member be dismissed from the Committee.

**Section 4.** Members shall not have any financial interest in a transit company doing or seeking to do business with the City.

#### **ARTICLE IV OFFICERS**

**Section 1.** The Committee shall have a Chair, Vice Chair, and Secretary who shall each be elected from the Committee's membership for a one year term beginning January 1 of each calendar year.

**Section 2.** The Chair shall preside over all meetings and appoint all subcommittees. It shall be the duty of the Chair to see that all subcommittees function.

**Section 3.** In the absence of the Chair, the Vice Chair shall assume all duties, powers and responsibilities of the Chair.

**Section 4.** The Secretary shall be responsible for taking accurate minutes of Committee meetings and submitting them for review and approval at each subsequent meeting.

#### **ARTICLE V COMMITTEES**

The Chair may provide for such special and standing subcommittees as deemed appropriate.

#### **ARTICLE VI MEETINGS**

**Section 1.** There shall be at least nine regular meetings of the Committee each year.

**Section 2.** At the beginning of each year, the Committee shall adopt a schedule of meetings and set a regular meeting time and place. The Committee may amend the schedule of meetings as necessary.

**Section 3.** The Chair may call special/emergency meeting as necessary.

**Section 4.** Unless otherwise determined by the Committee, Roberts Rules of Order will govern all points of order and procedure.

**Section 5.** The Chair and Transit Services Manager will set the Agenda for each meeting.



## **ARTICLE VII QUORUM**

**Section 1.** A majority of members of the Committee, excluding vacancies, shall constitute a quorum.

**Section 2.** Once a quorum is established, it shall not be destroyed by one of the members leaving.

## **ARTICLE VIII VOTING**

**Section 1.** All members are entitled to one vote, including the Chair.

**Section 2.** No member may vote on any matter whereby that member has a conflict of interest.

**Section 3.** The concurring vote of a majority of members present shall be necessary to act on any matter before the Committee.

## **ARTICLE IX PUBLIC ADDRESS TO THE COMMITTEE**

**Section 1.** The Committee will include on every agenda a public comment period at the beginning and at the end of the meetings.

**Section 2.** Any person addressing the Committee shall be limited to a three-minute presentation. Any group of three (3) or more individuals, not including the speaker, making a presentation to the Committee may have a single spokesperson who will be allowed ten minutes to address the Committee. The Committee will receive written information from any individuals or groups.

**Section 3.** The public is expected to observe the decorum of the meeting; be respectful of Committee members, staff, and other members of the public; refrain from using foul language, profanity or obscene gestures; and refrain from personal attacks or threats. The Chair may rule out of order any comments failing to adhere to these standards or that are rude, inappropriate, or intended to harass any person or group of people. The Chair is also authorized to take reasonable and appropriate measures to ensure compliance with these standards.

**Section 43.** The public shall be allowed to comment on matters under consideration by the Committee prior to a final vote on the matter.

**Section 54.** Any individual or group who wishes to address the Committee may make a written request to the Secretary to be on the agenda. The Chair and the Secretary will determine, based upon other necessary business of the Committee, whether the matter will be placed on the agenda.

## **ARTICLE X**

## AMENDMENTS

These Rules of Procedure may be amended by a three-fourths affirmative vote of the members of the Committee.

These Rules of Procedure of the Asheville Transit Committee are ~~adopted~~amended this \_\_\_\_\_ day of \_\_\_\_\_, 20154.

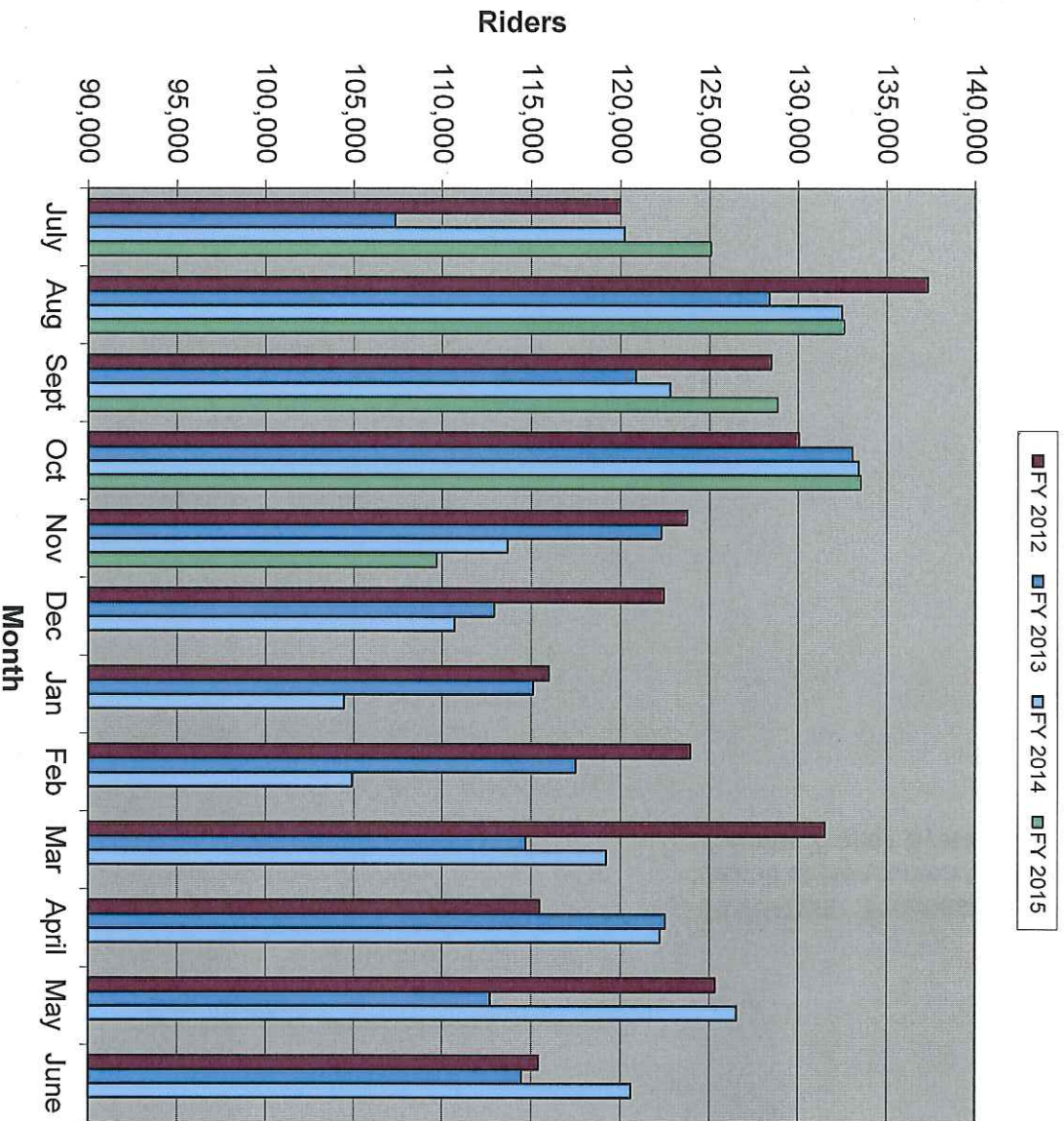
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair

# January 2015 - Transit Commission Meeting

November 2014

## Monthly Ridership Comparison



## Monthly Ridership FY 2012-15

Month	FY 12	FY 13	FY 14	FY 15	Percent Change 2013-2014
July	119,969	107,331	120,209	125,068	4.04%
Aug	137,340	128,360	132,468	132,602	0.10%
Sept	128,467	120,868	122,799	128,835	4.92%
Oct	130,037	133,056	133,418	133,544	0.09%
Nov	123,727	122,281	113,671	109,676	-3.51%
Dec	122,431	112,900	110,701		
Jan	115,975	115,081	104,437		
Feb	123,921	117,482	104,887		
Mar	131,523	114,684	119,206		
April	115,443	122,523	122,218		
May	125,314	112,672	126,528		
June	115,379	114,455	120,586		
<b>Total</b>	<b>1,489,526</b>	<b>1,421,693</b>	<b>1,431,128</b>		<b>1.15%</b>



## Ridership July - November FY15

	Total Ridership FY 13				Passenger Trips per Hour			Passenger Trips Per Mile			Combined Score		
	Route Ridership	Percent of Total	Rank	Monthly Average	Weekday Average	Operating Avg. Route Hr/Day	Riders/Hr	Rank	Route Miles/Day	Riders/Mile	Rank	Totals	Rank
E1	111,975	17.8%	1	22395	870	23	38.37	3	264.4	3.29	4	8	1
S4	38,957	6.2%	7	7791	326	6	56.53	1	28.8	11.31	1	9	2
W3	41,630	6.6%	5	8326	336	8	41.65	2	72.6	4.63	3	10	3
W1	64,153	10.2%	2	12831	509	17	30.23	4	218.4	2.33	6	12	4
N1	46,199	7.3%	4	9240	361	16	23.30	7	217.0	1.66	8	19	5
W4	27,591	4.4%	11	5518	224	9	26.18	6	85.6	2.62	5	22	6
S3	49,942	7.9%	3	9988	410	15	27.36	5	375.0	1.09	14	22	6
N3	25,696	4.1%	12	5139	203	10	21.07	10	38.4	5.27	2	24	8
S1	40,510	6.4%	6	8102	330	16	20.85	11	190.0	1.74	7	24	8
E2	36,934	5.9%	8	7387	290	13	22.60	8	205.3	1.41	9	25	10
W2	34,315	5.4%	9	6863	276	13	21.47	9	218.2	1.26	13	31	11
N2	28,864	4.6%	10	5773	229	12	19.37	12	165.7	1.38	12	34	12
N	24,673	3.9%	14	4935	198	13	15.13	14	141.5	1.40	10	38	13
S2	12,895	2.0%	16	2579	99	8	12.57	15	71.0	1.40	11	42	14
170	24,990	4.0%	13	4998	189	12	15.77	13	310.5	0.61	16	42	14
C	20,401	3.2%	15	4080	166	14	12.05	16	263.8	0.63	15	46	16
TOTAL	629,725	1		125,945	5,015	202	24.82		2,866	1.75			

### Highlights:

- The Year to date ridership has increase by 1.15% over last year despite the 3.5% drop in November.
- The November decrease compared to last year can be attributed to one less day of service provide this November.
- All routes had a lower ridership for November compared to last November, except for route S1, S2, N and E1. The N3 drop can likely be attributed to miss counts, as W3 & W4 ridership increased more than expected.
- Top performers for FY 2015 continue to be: S4, E1, W1, W3, and N1. Bottom performers – 170, C and S2.

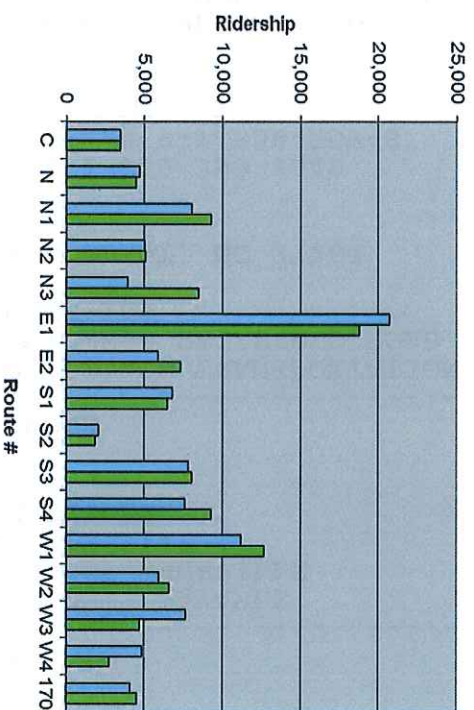


# November Ridership Comparison

Ridership				Passenger Trips per Hour			Passenger Trips per mile			Combined Score	
	Actual	Rank	Wkday Average	Operating avg. route hr/day	Riders/hr	Rank	route miles/day	avg riders/mile	Rank	Totals	Rank
E1	20,720	1	861	22.67	38	3	264.4	3.25	4	8	1
S4	7,623	6	309	5.76	54	1	28.8	10.73	1	8	1
W3	7,667	5	313	8.06	39	2	72.6	4.32	2	9	3
W1	11,189	2	468	16.83	28	4	218.4	2.14	6	12	4
N1	8,017	3	335	15.50	22	6	217.0	1.54	7	16	5
W4	4,855	11	194	8.56	23	5	85.6	2.27	5	21	6
S3	7,814	4	317	15.00	21	7	375.0	0.84	14	25	7
S1	6,768	7	279	15.83	18	11	190.0	1.47	8	26	8
W2	5,947	8	249	12.83	19	8	218.2	1.14	13	29	9
N3	3,915	14	165	9.61	17	12	38.4	4.29	3	29	9
N2	4,994	10	211	11.83	18	10	165.7	1.27	10	30	11
E2	5,874	9	244	12.83	19	9	205.3	1.19	12	30	11
N	4,704	12	195	13.08	15	13	141.5	1.38	9	34	13
S2	2,066	16	90	7.89	11	15	71.0	1.26	11	42	14
170	4,094	13	174	12.00	14	14	310.5	0.56	16	43	15
C	3,429	15	154	13.75	11	16	263.8	0.58	15	46	16
TOTALS	109,676		4,558	202	23		2,866	1.59			

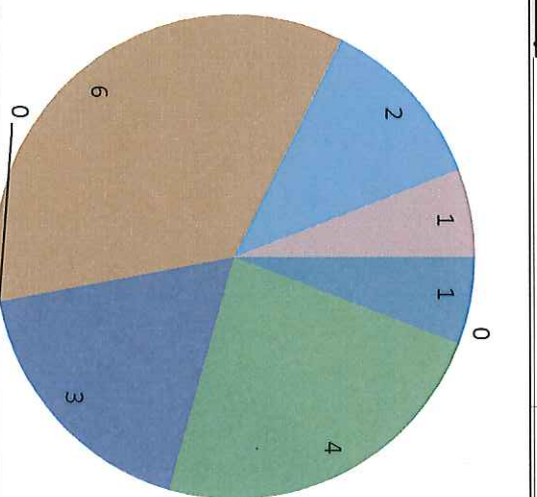
	November-14	November-13	% change
C	3,429	3,457	-0.81%
N	4,704	4,493	4.70%
N1	8,017	9,251	-13.34%
N2	4,994	5,085	-1.79%
N3	3,915	8,471	-53.78%
E1	20,720	18,787	10.29%
E2	5,874	7,319	-19.74%
S1	6,768	6,466	4.67%
S2	2,066	1,814	13.89%
S3	7,814	8,027	-2.65%
S4	7,623	9,285	-17.90%
W1	11,189	12,668	-11.68%
W2	5,947	6,596	-9.84%
W3	7,667	4,689	63.51%
W4	4,855	2,765	75.59%
170	4,094	4,498	-8.98%
TOTALS	109,676	113,671	

November 2014 vs. November 2013



ART Public Stuff December Report, Title	status	address	ticket number	date created	date due
Transit -sign	received	Tunnel Rd at Kenilworth Rd, Asheville, N	579780	12/30/2014	01/13/2015
Transit-vehicle conflict	received	Tunnel Road, Asheville, NC, United State	579589	12/30/2014	01/13/2015
Redlight	in progress	Patton and South French Braod	571545	12/17/2014	12/31/2014
Transit-passed passenger N1	in progress	Broadway to Woodfin	571082	12/16/2014	12/30/2014
Bus stop glass panels dislodged / missing	in progress	3 S Tunnel Rd	551598	12/15/2014	12/29/2014
Transit- driver didn't stop at stop	in progress	College at Court Plaza	550160	12/12/2014	12/26/2014
Transit sign about to lean into traffic	completed	152 Tunnel Road	550002	12/12/2014	12/26/2014
Transit- missed passenger	completed	Va Medical Center, asheville NC	549948	12/12/2014	12/26/2014
Low hanging Powerline	completed	397 Deaverview Road	547471	12/10/2014	12/24/2014
Transit- Very Dark Bus stop	completed	51 Meadow Rd	547278	12/09/2014	12/23/2014
N1 improper lane on WT Weaver	completed	WT Weaver Asheville, NC	545309	12/08/2014	12/22/2014
E2 Customer Service	in progress	Tunnel Road	543563	12/05/2014	01/02/2015
Bus Stop Sign On Ground	completed	Deverview Road	542637	12/04/2014	12/18/2014
Route N1 13 minutes late	completed	49 Cox Avenue	541870	12/03/2014	12/17/2014
Transit fall in Hillcrest	completed	Hilicrest Apartment, Asheville, AL	539881	12/02/2014	12/16/2014
Carry empty gas can	completed	Tunnel Road at Riceville asheville, nc	539441	12/01/2014	12/15/2014
Buses making stops away from curb	completed	Haywood Road	539433	12/01/2014	12/15/2014

## Summary



Late	1
Early	0
Reckless	4
Missed PU	3
Commendation	0
Repairs	6
Rudeness	2
Route ?	1
Total	17



26-Jun Update	Item SAFETY Items Update	Status	Date	Cost	
1	Marking Walkways in the Shop	Done	May-11	\$ 50.00	Shop floor needs cleaning before this can be done
2	Securing Stacked Items in the Shop	Done	May-11	\$ -	old bus stop signs, old bus stop markers, old vaults
3	Securing the tires in the maintenance yard	Done	Ongoing	\$ -	Firestone picked them up the week of Dec 6th
4	"cleaning the attic"	Done	Aug-11	\$ -	Inventoried and sheets sent to city for final processing
5	Document equipment safety inspections	Done	May-11	\$ -	Normal PM cycle for the equip.
6	Remove surface oil from maintenance facility	Done	May-11	\$ 5,600.00	Having floor scrubber repaired so we can maintain clean floors
7	Improved Safety Signage	Done	5/1/2011	\$ 600.00	New Safety Poster being used, banners and stickers here and up
8	Daily radio messages, daily safety posting,	Done	ongoing	\$ -	each week prepare the next weeks messages
9	Safety Committee Meetings Smith System Training	Done	ongoing	\$ 1,200.00	Overtime for staff in the meeting ( annual est)
10	c. Train the trainer	Done	Mar-11	\$ 3,800.00	train one supervisor to be our trainer & training materials
11	3. USDOT certification program for supervisor	Done	Jun-11	\$ -	Using Smith System, sent James to NTI training
12	4. Better documentation of training	Done	ongoing	\$ -	do a daily training log, separate in the HR files
13	5. Develop a refreshed training course	Done	Aug-11	\$ -	Smith system will be used annually for refresher
14	6.Pull cameras to start random review of driving	Done	ongoing	\$ -	need to develop a schedule, union opposed to this idea
15	7. Camera system PM	Done	ongoing	\$ -	all have been checked and will be done with each PM
16	Transit Center Items				Need to upgrade cameras which we are planning to do
17	1. Move Planters to give better visibility of bus Shop	Done	Jan-11	\$ -	Used three people to move them and a special cart
18	1. Employee parking needs to be consistent	Done	Mar-11	\$ -	need to work with affected employees, no incidents
19	2.General housekeeping	Done	Jul-11	\$ -	long list given to shop director to set dates and time for each of the items, given on Dec 15th
20	3. Cords and hoses	Done	May-11		On master list of items needing attention
21	4. Use of Jack Stands	Done	Mar-11	\$ 2,000.00	Would need to buy another set of jack stands.
22	5. Use Bump caps	Done	Apr-11	\$ 100.00	Would need to order at least 4, probably 7
23	6. Safety Vest	Done	Apr-11	\$ 300.00	We have a shop vest and truck vest, would need to buy for each technician and service worker
24	7. Safety glasses	Done	May-11	\$ 60.00	Classes for techs and then spares for visitors
25	8. Shop safety program	Done	Jun-11		unknown program cost, researching
26	9. Attend OSHA compliance class	Done	Sep-11	\$ 100.00	Online training available via a third party company
27	10. Non maintenance staff should be banned from the shop work area.	Done		0	This is the only way to access the smoking area would need to have a new smoking area set up.
28	d. Pedestrian awareness program	Done	Jan-11		via our daily safety messages
8	b. Fence area between post office and	Done, Temp fence	Oct-12	\$ 1,500.00	looking for funding for a permanent fence, temp fence up till end of June
1	1. Hot Spot Safety Board	Started	Ongoing	\$ 100.00	work with safety committee to develop
2	2. Hot Spot discussions should be included			\$ -	Discussed at monthly safety messages
3	in all service meetings	Started	Ongoing	\$ -	Work with safety committee to develop
4	5. Schedule PM of yellow paint at curb to make sure it alerts people of safe zone	Started	Ongoing	\$ 200.00	annual PM of this safety painting, to keep people from standing too close to the curb when bus approaches
	Transit Center Items				MOVED ITEM TO CIP PROJECT
5	2. Cross Walks painted at Asheland and Cox	Research/CIP	2013	\$ 200.00	needs to be be warm enough to paint, who does the work?
6	3. Safety concerns over landscaping pathways	Research/CIP	2013		MOVED ITEM TO CIP PROJECT
7	a. Unprotected access which increases risk	Started			Revisited with city staff, still working on issue as of Oct 1
					New permanent fence is in current CIP, city obtaining final estimates.
9	transfer center to minimize the risk				also has a negative impact on customer service
10	4. Cracked and broken concrete create a trip hazard at the terminal	Research/CIP	2013		MOVED ITEM TO CIP PROJECT
					Will need to inventory the site so that a cost estimate can be generated for the concrete work. One brass piece needs "protected" by curb to prevent tire sidewall damage
11	5. Schedule PM of yellow paint at curb to make sure it alerts people of safe zone	Research/CIP	2013	\$ 200.00	annual PM of this safety painting, to keep people from standing too close to the curb when bus approaches
12	6. Improve speed monitoring at terminal possible stop or speed hump in middle	Ongoing	Ongoing	\$ 200.00	More monitoring of the site by supervisors and via the safety messages, adding more cameras to help track
					We have camera quotes, APD doing more patrols, dispatcher on platform more, often, speed bumps have been rule out
13	Add signs in Yellow zone on TS platform DANGER STAND BACK	new	11-Nov	\$ 200.00	We have painted a few of these as a test.
14	Safety Ride checks with all new employees	new	8-Nov	n/a	A new early check ride system about two weeks after the new employees go full time. All New employees have been done, now working on others
15	SE and South Garage property Fencing repair/ Replace	New	Jan-14		A review of the perimeter fencing and new construction south of our property revealed the new for fence repair or replacement
		CIP PROJECTS MAY BE DELAYED DUE TO BUDGET CONSTRAINTS FOR 2014 BUDGET YEAR			
16	Electronic door locks for garage and station	Ongoing	3/20/2014		Getting new estimates for both facilities
17	KeyPad Door Lock for Driver door, transit station	New on 6/26/14	7/30/2014	850	estimates have been received, now looking for final funding approval This lock has been installed
18	Exit onto Cox, storm drain collapsing	New July 2014		Unknown	Working to find a fix for this problem
19	Update Traffic Flow signs at Transit station	Update Oct 2014	1/1/2015		Signs will go up this fall and concrete painting in the spring when it warms up
20	Repair storm drain and concrete near Post Office	Updated Dec 2014			Storm drain beginning to fail along with surrounding concrete.



Accident Number	Class	Type	Date of Accident	Bus No.	Collision Y/N	# Pass Injured	# Ped. Injured	Other Vehicle Injury	Discipline Issued	Operator Injury	Driver Description	Estimate Amount			
ART14-01	NP	18	7/6/2013	1231	Y	0	0	0	N	N	Limb saving due to heavy rain hit destination sign glass and broke it cited for failure to control speed. Hit car from rear and a second car hit by roll off truck in curve	\$192.97	1. Backing		
ART14-02	P	13	8/7/2013	603	Y	0	0	0	Y	N	Uhaul truck tried to go around at bus in Hillcrest	20,000?	2. Bicyclist Struck		
ART14-03	NP	25	8/9/2013	1233	Y	0	0	0	N	N	Car pulled out into bus at Kenilworth	\$1,000.00	3. Forced off Road		
ART14-04	NP	16	8/20/2013	602	Y	0	0	0	N	N	Mirror Clip by trainee, glass broken on our mirror	\$350.00	4. Hit Animal		
ART14-05	NP	14	9/3/2013	1228	Y	0	1	0	N	N	Hit limb on old Hwy Creek Road, cracked Mirror	\$350.00	5. Hit Fixed Object		
ART14-06	NP	7	9/6/2013	1024	Y	0	0	0	Y	N	Mirror clip with another vehicle	\$200.00	6. Head-On Collision		
ART14-07	P	5	9/25/2013	1020	Y	0	0	0	Y	N	Hit limb on old Hwy Creek Road, cracked Mirror	\$350.00	7. Intersection A, Straight		
ART14-08	P	5	10/9/2013	602	Y	0	0	0	Y	N	Hit limb on old Hwy Creek Road, cracked Mirror	\$350.00	8. Equipment Defect		
ART14-09	P	5	11/3/2013	1024	Y	0	0	0	Y	N	Hit limb on old Hwy Creek Road, cracked Mirror	\$350.00	9. Passenger Caught in Door		
ART14-10	NP	7	11/6/2013	1024	Y	0	0	0	Y	N	Shopper road, bus slid into bus stop sign breaking from windshield and mirror	\$350.00	10. Passenger Caught in Door		
ART14-11	P	5	11/27/2013	1020	Y	0	0	0	Y	N	E2 passenger claimed injury from door, transported by EMS, video didn't back claim	\$1,276.00	11. Passenger fell Boarding		
ART14-12	NP	9	12/10/2013	1022	N	1	0	0	N	N	E2 Mirror clip at Mountaineer Inn	\$0.00	12. Skid		
ART14-13	P	5	1/22/2014	1024	Y	0	0	0	Y	N	E2 Mirror clip at Mountaineer Inn	\$50.00	13. Rear End Collision		
ART14-14	P	5	1/27/2014	1024	Y	0	0	0	Y	N	Ingles, snow and ice car slid into bus at Ingles Parking lot, N2, Beaverley	\$0.00	14. Struck Pedestrian		
ART14-15	NP	25	1/28/2014	1024	Y	0	0	0	N	N	Car slid out of Verizon Parking lot into the bus, snow and ice present	\$2,000	15. Struck Parked Vehicle		
ART14-16	NP	25	1/29/2014	1024	Y	1	0	0	N	N	Car hit bus from rear at a bus stop, and then went around and left the scene, no bus damage	\$0.00	16. Struck While Parked		
ART14-17	NP	16	2/17/2014	1022	Y	0	0	0	N	N	Hit curb on bad turn off of Baltimore	\$100.00	17. Passenger fell - Short Stop		
ART14-18	P	5	2/28/2014	604	Y	0	0	0	Y	N	Passenger slipped and fell, was not seated when bus pull off	?	18. Miscellaneous/Observation		
ART14-19	P	20	3/8/2014	1233	N	1	0	0	Y	N	Hit and Run at Deerview and Bear Creek	\$0.00	19. Sideswipe A, Bus/S, Swipe		
ART14-20	NP	16	3/8/2014	1228	Y	0	0	0	N	N	Hit red Volvo parked along State street, very narrow area	\$500.00	20. Passenger fell - Quick Start		
ART14-21	P	15	3/14/2014	1022	Y	0	0	0	N	N	Half swing hit drain pipe at transit station	\$300.00	21. Passenger Injured on Board		
ART14-22	P	5	3/15/2014	1023	Y	0	0	0	Y	N	Hit at WYweaver and Martmon, driver of other vehicle left the scene	\$1,100.00	22. Struck by Backing Vehicle		
ART14-23	NP	25	3/29/2014	1022	Y	0	0	0	N	N	Hit and Run, S1 Hendersonville Hwy and		23. Claims (Alleged)		
ART14-24	NP	25	3/31/2014	1229	Y	0	0	0	N	N	Car ran Yield sign near FedEx ramp and hit bus near rear door	\$1,100.00	24. Something thrown at vehicle		
ART14-25	NP	25	4/19/2014	1020	Y	0	0	0	N	N	Hit by bear truck trying to go around the bus	\$3,100.00	25. Vehicle Hit Bus		
ART14-26	NP	25	4/28/2014	407	Y	1	0	0	N	N	LR bumper replaced, hit speed bump at funny angle	\$660.00	NP = Non-Preventable (not our fault)		
ART14-27	NP	25	5/9/2014	605	Y	0	0	0	N	N	Route C bus hit by "runaway" vehicle, there was no driver	\$700.00			
ART14-28	NP	25	5/9/2014	1226	Y	0	0	0	N	N	Car pulled out in front of bus at Chinas Cove, quick stop, hit and run	\$0.00			
ART14-29	NP	25	5/21/2014	1231	Y	0	0	0	N	N	Backed into bus 123?	\$429.00			
ART14-30	NP	13	6/10/2014	1024	Y	1	0	0	N	N	Downpour at Transit Station Hit	\$400.00			
ART14-31	NP	7A	6/14/2014	1024	Y	0	0	0	N	N	Mr. Glover slipped and hurt his leg	\$150.00			
ART14-32	P	1	6/17/2014	601	Y	0	0	0	Y	N	clipped car as emergency vehicle was going by	\$1,000.00			
ART14-33	P	5	7/22/2014	1225	Y	0	0	0	Y	N	Car hit back bumper trying to pass at Patton and Lexington, no bus damage	\$754.00			
ART14-34	P	19	7/22/2014	1020	Y	0	0	0	Y	N	Hit pole on Mason, just the glass had to be replaced in the mirror	\$450.00			
ART14-35	P	25	8/15/2014	1229	Y	0	0	0	N	N	Hit Pole, damage to Rt. Mirror, entire assembly will have to be replaced	\$500.00			
ART14-36	NP	25	8/15/2014	1435	Y	0	0	0	Y	N	Hit post in tight turn	\$3,000			
ART14-37	P	5	8/16/2014	1435	Y	0	0	0	Y	N	Car hit bus midships when pulling out of transit station, car ran red light	?			
ART14-38	NP	5	8/21/2014	1024	Y	0	0	0	N	N	Car stopped quickly in front of the bus	\$0.00			
ART14-39	P	5	8/21/2014	601	Y	0	0	0	N	N	Oncoming truck clipped our mirror	\$50.00			
ART14-40	NP	25	9/9/2014	407	Y	2	0	0	N	N	Car pulled out into the bus travel lane and was hit by bus	0			
ART14-41	P	13	9/13/2014	406	Y	0	0	0	N	N	Car in front of Bicyclist, bike stopped quickly and biker injured	\$5,800.00			
ART14-42	NP	19	10/25/2014	1227	Y	0	0	0	N	N	Near miss of Pedestrian at Ashland and Patton	\$350.00			
ART14-43	NP	25	10/29/2014	1023	N	0	0	0	N	N	Car pulled out of store into front of bus	\$1,000.00			
ART14-44	P	2	10/29/2014	1225	N	0	0	1	Y	N	Clipped mirror				
ART14-45	P	18	11/10/2014	407	N	0	0	0	Y	N					
ART14-46	NP	6	11/25/2014	406	Y	3	0	0	Y	N					
ART14-47	P	5	12/1/2014	1228	Y	0	0	0	N	N					
ART14-48	P	15	12/4/2014	602	Y	0	0	0	Y	N	Waved on by flagger and struck nose of "redneck grinding machine"	\$1,000.00			

P = Preventable (our fault)  
NP = Non-Preventable (not our fault)